**NASH & CO SOLICITORS**

**DEVON JUNIOR & MINOR LEAGUE**

**Policy and Business Meeting**

**held on Monday 06/08/2018**

**at the BT Social Club starting at 7.30pm**

[**www.djmleague.org.uk**](http://www.djmleague.org.uk)

**Opening Remarks**

Steve Avery in the absence of the chair Dave Keast thanked everyone for attending the meeting and asked if we could please have just the one meeting and not lots of little ones this will then get the meeting over quicker.

**Attendance**

Steve Avery, Mark Rowles, Des O’Leary, Anita Beale, Steve Beale, Steve Conteh, Brian Rimes, Barry Metters, Ian Rothwell, Richard Shelly, Larry Read, Lewis Bell, Kevin Roberts.

**Apologies**

Bernard Leach, Dave Keast, Shane Connolly

**Minutes of the last meeting**

Minutes were accepted as a true and accurate record of the P and B meeting held on 2nd July

**Matters arising**

**Selective Secretary Correspondence**

3.1 Teresa Hill – resignation as League Assistant Secretary

3.2 Hooe Rovers – now only entering Under 16 team

3.3 Various – composition of Under 12 Girls League

3.4 Saltash United – apologies for team missing Presentation Evening

3.5 Tavistock – querying need for ID Cards

3.6 PCC – invite to PCC pitch site strategy meeting

3.7 Cornwall FA – updating affiliating of Cornwall Clubs

3.8 Plymstock Untd – Update on disciplinary case re game against Drake FC

3.9 Torpoint Athletic Juniors – change of Secretary e mail

3.10 Sporting Lipson – various re Club folding and teams moving to other Clubs in League

3.11` PCC Social Worker – querying a procedure that was adopted at a Cup Final

3.12 Jason Haywood – update on Adrenalin Referee Course

3.13 Gary Tidball – South Brent change of Secretary details

3.14 Ivybridge FC – various re formal appeal of League position

3.15 AFC Devonport – various re formal appeal of League position

3.16 Plymouth Kolts – clarifying change in League position

3.17 ELM – reason for three leagues in Under 16 Division

3.18 AFC Plympton – confirming use of Heles pitches

3.19 Keyham Kolts – withdrawal of Under 15 team

3.20 AC Plymouth – withdrawal of Under 12 teams

3.21 Des O Leary / Clubs – outstanding fines and monies

3.22 Railway Beacon – reporting potential illegal approach

3.23 Tamerton – query relating to pitch size

3.24 DCFA – County Cup Dates

3.25 YMCA All Saints – Under 18 teams home pitches moving to Mount Gould Enclosure

3.26 Saltash Youth – Under 18 not entering due to evening League

3.27 Keyham – query re a Manager and sponsorship

3.28 DCFA – assignment issues

3.29 PCC – confirmation of council pitch requirements

3.30 Gary Maule – resignation as Chair of YMCA All Saints

3.31 Drake – U12 Girls team withdrawal – second side

3.32 Granby – withdrawal of Under 9 team

3.33 Plymouth Aspire – notification of private pitches at Plymouth Speedway

3.34 Woolwell – withdrawal of Woolwell Under 12’s

3.35 Lakeside – need to use council pitches for start of Season

3.36 Plymouth Kolts – change of Secretary

3.37 Morley – wanting to know why appeals for League Formation can still not be heard

3.38 Marjons – U1O St Mark going to Activate

3.39 Manstow – Manstow Under 9 going to South Brent

3.40 S Conteh – teams not compliant with minimum registration requirements

3.41 Emma Cronin – leaving Brian Tumour Trust

3.42 Graphicomm – various re handbook

3.43 Rob Fowler – wishing to establish teams in Whitleigh

3.44 Chris French – updated Nike sponsorship details.

Other correspondence included information about handbooks. Managers Meetings, sanctioning, change

of club details, transfer and registration queries, Devon FA courses and new guidelines and routine

emails between Executive officers

**General Secretary’s Report**

**Sanctioning Update**

Only two teams were left to assign and only 5 Clubs now showing with affiliation issues outstanding. Secretary informed the meeting that he was hoping to ensure sanctioning would be sent to DCFA for authorisation by the 12th August 2018

**Cup Draws – 5th September 2018**

The draws for the Under 12 – Under 18 Cup competitions both Mixed and Female Leagues to take place on Wednesday 5th September 2018 and to be drawn live and screened on social media from the Four Greens Community Trust building in Whitleigh. The mini soccer draws will be undertaken in January and a similar format to be followed. Draws would show route to the finals.

**League Formation Feedback**

It was agreed that the new rules relating to formation of the League and appealing the initial decision of the Executive Committee had improved the process and had made it far more transparent. Secretary confirmed that the new system had also helped in terms of the sanctioning process.

**Additional Managers Meetings and Feedback**

MR informed the meeting that another date had been set for the Managers meetings and it was Saturday 18th August 2018 to start at 10am and with the venue to be confirmed at the League Membership meeting on Monday 13th August. Reminder of other meeting booked on Wednesday 15th August 2018 to be held at the Parkway Sports and Social Club in Ernesettle starting at 7pm. Feedback from first three meetings seemed positive. The main thing was that Managers were all receiving a consistent message from the League

**Handbooks**

Handbooks had been completed and had been sent to the printers and should be ready for the August LMC meeting.

**Timetable of events**

The Secretary had hoped to get the timetable completed by now but sanctioning and handbook collation in particular were taking far more time than initially allocated. MR hope to get the plan completed for the August LMC meeting

**Current Statistics**

Some useful statistics to note compared with last year

Number of teams registered – 384 teams – 19 higher than last year

Number of teams withdrawing is down 11 on last year and in terms of Under 18’s none have pulled out since leagues formed.

Steve Conteh also noted that transfers were down on this time last year. Also 11 less teams had failed to meet the player minimum number registered by 31st July deadline compared with last year

Secretary stressed it was important tyo compare data with previous years so that we can gauge whether rule changes and ways of working were improving the League administration.

**Devon FA issued Suspension**

Darren Swabey who was managing Drake Under 15’s was suspended for three games from management by Devon FA for incidents that occurred in a Cup match against Plymstock Colts last Season.

**Information re Tournaments – not liable or responsible.**

Secretary to inform Clubs at August meeting that the League would not take any responsibility for issues that occur at out of season tournaments that involved teams registered to the League. All issues to be dealt with by the County FA’s.

**Treasurers Report**

As at 6th August

Current account………………………. £ 3,096.46

Social Account…………………………. £ 5,599.79

Cambridge & Counties…………….. £ 22,415.71

Secure Trust…………………………….. £ 30,527.67

Reserve……………………………………. £ 8491.25

Cash Unbanked…………………………£ 152.41

Total Assets………………………………£ 70,278.29

Outstanding fines

Marine Academy Juniors U10 £20.00 issued 29/4

Marine Academy Juniors U12 £20.00 issued 29/4

Marine Academy Juniors £30.00 Transfers

Club to be fined a further £100.00 and suspended until all payments have been paid

Monies owed for DRD tournament

Plymouth Utd £10.00

Horrabridge Rangers £10.00

**Registration Secretary’s Report (Steve Conteh)**

**11-18 Registrations**

**2928** Total Registered Players to Date at 11-18's breakdown below

u11 x 419

u12 x 497

u13 x 591

u14 x 401

u15 x 337

u16 x 387

u18 x 296

FINES:

**Rule 18 B(ii) All age groups up to and including under 18 will require Player Registrations by WGS and each club must have at least 9 players registered for 11/12 age groups and at least 11 players for youth football 13-18, and 7 players for Girls football and mini soccer which must be completed by the 31st July.**

Club: **Callington Colts u11 (8-Shirt), u14 (0-Registered)**

Club: **Edgemore u18 (0-registered)**

Club: **Efford CFC u11, u12 (0-registered)**

Thank you everyone for a great effort in getting your players registered

Transfers

7 Transfer Approaches Pending

4 Transfers processed to date

11 Teams on Maximum Capping Limit and 2 x Players Rejected for submitting when at maximum

39 Players owing Kit - Registrations in Hold if submitted to league?

ID cards**- I have requested an updated list of players not having or having cards expiring before the season this will be distributed to clubs please ensure these are requested to DCFA before the season starts.**

**WHOLE GAME and FULLTIME**

1. **Can all Clubs ensure that they Detach any players not with their clubs asap, as these shouldn't be on your systems!**

2. All Secretaries was sent information regarding set up of managers this year for Matchday App and how to put new and existing managers on whole game, please ensure this is actioned before season commences so they can submit team sheets.

3. With the Season nearing please ensure that all Team Admins aware that they put their clubs team sheets on the system in time to be checked by Club Secretaries before the deadline, there will be zero tolerance on my part.

Good Luck hopefully with this freakish weather we are having continues so we can have a good start to the season!!

**Registration Secretary’s Report (Lewis Bell) Mini Soccer and Girls**

There have been a lot more younger Girls registered this season

We have agreed to have all the under 7’s and 8’s register their players on line this will not only get them used to it for the future but will insure clubs cannot just go around taking players as and when they want to also they will come under the banner of the DJM.

**Fixture Secretary’s report 18**

A meeting was held with under 18’s clubs it was agreed to have 2 Divisions Cambridge with 9 teams and Horsham with 13 teams the under 18’s season will start on the 2nd September with evening fixtures on the 6th September, I will set up fixtures for the 9th September if there are any County Cups fixtures then these will be amended.

**Fixture Secretary’s report 12-16**

Still waiting on the sanctioning of the league then the fixtures will be generated and will be out on the 24th August if not before

**Girls Fixture Secretary’s Report**

After a few problems with so many new teams and teams withdrawing late from the u12s, we have finally agreed on a two division in this age group.

This season we have 41 Girls teams in the 4 divisions that includes 20 new teams.

All fixtures for under 12s – 14s – 16s will start on Saturday 8th September with u10s on 15th September.

**Mini Soccer Co-ordinator’s Report**

Nothing to report

**Referees Appointment Secretary’s report**

A referee’s meeting is to be held on the 20th August at the moment there are 36 attending with 3 maybe.

There is going to be a shortage of referees again this season

Seeing all the teams that are requesting an 11:00 kick off this is going to be very difficult not only with Pitches but also referee’s so there will be 12:30 kick offs as well.

**Referees Support Officer Report**

Nothing to report

**Development and Charter Standard Report**

**Welfare Officer’s Report**

**League Respect Report**

You have signed up to The Respect Programme-Are you abiding by it?

            All clubs have signed up for Respect and the Code of Conduct-please make sure that everyone in your club understands their roles, this also includes, parents and spectators.

            Barriers, can be cones, must be used.  These not only keep spectators back from touchlines but help the Referee and your Club Assistant Referee and it is a League Rule. Also the person in charge of the team MUST wear something visible so that the referee knows who to talk to if necessary.  You will find confirmation of this under Rule 10 (A0 and 10 (J) in League Rule Book.

            HAVE ALL YOUR PLAYERS, MANAGER, COACHES OFFICIALS AND PARENTS SIGNED THE RESPECT CODE OF CONDUCT?

            Clubs will be randomly requested to produce copies.

**Sponsorship Liaison Officer Report**

A sponsorship has come in from Pitch Finder Bernard Leach to sort out

**Notice Board**

Please use this e-mail address philiphart\_uk@yahoo.co.uk for any Plymouth Herald notice board inserts.

**A.O.B.**

Mark Rowles asked the committee if any of the officers would be willing to help the Respect Officer by attending a few games

A date has been set to do the Cup Draw Wednesday the 5th September 2018 all cup draws will be done live on Facebook.

**Meeting Closed 20.51**

**Date of the next P and B Meeting Monday 3rd September 2018 starting at 7:30pm**