**ADRENALIN
DEVON JUNIOR & MINOR LEAGUE
Policy and Business Meeting
held on Monday 5th November 2018
at the B T Club, Plymouth**[**www.djmleague.org.uk**](http://www.djmleague.org.uk/)

**Opening Remarks:**

The chairman opened the meeting by welcoming and thanking everyone for attending and expressed his thanks for everyone’s help this month. Individually you have all issues to deal with and I would like to think that the club’s do appreciate your hard work. I also appreciate the clubs that have worked with you as well.
I would like to thank Mark for visiting Southgate Colts and resolving our long term issues that we had with the club.
I have been disappointed with the alleged misconduct reports we have received this past month regarding club officials and spectators. I know Mark will highlight these during the meeting and I feel that some should be sent to their respective Counties for these people and clubs to be charged/suspended if proven guilty. I am really concerned that some involve the youngest age groups.
Clubs are responsible for their coaches and managers and in turn they are responsible for their parents and spectators behaviour. Fortunately these incidents are in the minority.

**Apologies:** Bernard Leach, Steve Avery, Richard Shelley, Des O’Leary, Kevin Roberts

1**.         Minutes of Last Meeting**

1.1       The minutes were approved as a true and accurate record of the P and B meeting held on Monday 5th November 2018

**2.         Matters Arising**

2.1 U7 and U8 update; next set of fixtures scheduled at Manadon and Plymstock from 10th November to 1st December inclusive. Two new teams have joined; they are Plymouth Phoenix and Drake. SWIFT league have been charged by Devon FA and have now contacted DJM League for a meeting to resolve the current situation.

2.2 Brickfields and Victoria Park update; fixtures from P and D League received and sent to Anita. Apology to Railway Beacon and Elm U16s sent RE: late cancellation of game on 3rd November 2018. Still no record of alleged covenant, BR was contacted about someone using the top pitch but it was the seniors. No current resolution to the issue.

2.3 Plymstock U10s withdrew from the League due to feeling they were playing in the wrong division. Two parents called to inform the League that they have lost 3 managers and are currently struggling to get more players for the team, the issue is not regarding low scores.

2.4 MR working with Executive Officers individually about roles, responsibilities and job

descriptions. Clarification of ruling if a team withdrawing from League to be sent to Clubs in General Secretary newsletter.

2.5 Not heard from Devon FA about a potential appeal to the decision not to allow Activate Under 14 Girls into the League for the forthcoming Season after the initial team had been withdrawn from Chaddlewood Miners.

2.6 Feedback Devon FA meeting. The FA is receiving numerous complaints from many Leagues about the roll out of Whole Game and Full Time. Many Leagues had expressed concern about clubs being able to change their own times of fixtures (especially from league with differing teams using the same council pitches) and the site being locked on a Friday evening for maintenance. The complete change of Log In details at the beginning of the Season is due mainly to the Match Day app, the Match Day app in general - many thought it was a gimmick. Changes made to system and way it is used made during Season leading to confusion. FA needs to realise that many grassroots football teams struggle to cope due to time pressures with the ever increasing administrative burdens being imposed on them. It has been noted that two leagues in the South West are contemplating going back to paper based systems next year. FA asked why the Leagues could not have more control on changing the WGS and Full Time systems when mistakes are identified.
Sanctioning - next year the League sanctioning is to be done jointly with Devon FA. League Secretary is to go to Devon FA and work with them on it. Full Time integration can be done separate to full sanctioning so this should avoid the issues experienced this year.
Academy Games - **do** take precedence over DJM games and referees need to recognise this. BR not happy about this situation and has lost 2 referees in the previous week to Academy Games, he is also not happy to nominate a referee if asked to take part in Academy Games. It was reiterated that all referees who agree to working with youth football should expect to be on call for Academy Games when they are needed and if they refuse to take part, they will not be permitted to referee the original match they were assigned to. BR raised an issue where Jason threatened him with a fine for not giving a referee to an Academy Game; subsequently he does not want to be involved with Jason Avery from this point on and is very frustrated at the current situation and unhappiness with the referees being taken.
Clarification being sought RE: the pictures for ID Cards and what the ruling is over the number of times new pictures need to be issued.
A Youth Conference is to takeplace at St Georges on the 1st and 2nd December 2018 and these issues and many more are to be discussed, DJM will have a presence there in the form of a few committee members.

2.9 Plymstock Colts name is currently too confusing, they also have not been updating their CRC quick enough and several clubs have not been ready in time.

2.8 MR would like to record his thanks to BR who he worked with whilst Anita was away in terms of overseeing fixtures.

2.9 Cancelled Fixtures. - MR to seek clarification with Executive over the process of ensuring processes was followed when games are cancelled after they have been scheduled. Wants to ensure all teams are treated equally and in line with the rules.

2.10 Marjon Fixtures – MR had sent an email to Marjon outlining League concerns about too many teams and apparently not enough pitches and was awaiting a response. MR reiterated the committee needs to hold a meeting with Marjons to resolve this.

2.11 U10 Devonport – still no clarification on whether they have a manager, a warning has been issued that they are not to cancel any further games.

2.12 Atlantic Cup – MR to check with Devon FA to see if this has now been sorted.

2.13 Fixtures Secretaries are to bring a complete list of postponed games.

2.14 FT issues – some fixture issues still not correct e.g. Keyham Colts and Parkway U13s. The fixtures for U13s team cup were dragged on for too long; this has caused some disruption and MR to send out a newsletter resolving this, AB to check for any clashes.

2.15 **Current Issues and Outstanding Actions to be sorted**

1. Under 12 Hood - Plymouth Parkway parents giving their own Manager a hard time when refereeing himself. Meeting was called by the Manager with the parents and League is to send a Respect Officer to review a couple of games to see if parents now compliant and agreed this should go ahead.
2. Horrabridge Pitch size - MR to get someone to measure the pitch at the primary school.
3. ELM v Plymstock under 16s - entry on to the pitch by the Managers of ELM in game. Situation investigated, Managers did enter the pitch when an altercation occurred with some players. However on speaking with the Plymstock Manager the issue was resolved after the game and it was understood that the intent was not to aggravate situation. Recommend - No further action taken but team to be watched to ensure incident was a one off.
4. Plymstock v Southgate under 14s - alleged that the Club linesman was called a "prick" by the Plymstock Manager. Plymstock Manager denied using this language and said he was also getting abuse. - Some parents willing to write statements, decision to monitor both teams. Plymstock under 14s to be watched by Respect Officers, noted for further issues. Spoken to Devon FA and again cannot be verified by anyone independent.
5. MAP v Elburton Under 16s - Elburton informed League of aggressive nature of parents behind a goalmouth during a recent game and that the RESPECT barriers were placed behind the goal. Spoke with MAP who said the barriers have been there for many years and the League RESPECT officer had complimented the Club on the set up. They also said that Elburton parents were also disrespectful. Spoken to referee Mike Beale. MR to further this issue with Devon County, all agreed by committee.
6. Morley U14s v Drake U14s - Drake reporting Morley U14s for unsporting behaviour. Report sent to Morley and awaiting a response, currently pushing for this to go to Devon County.
7. Plympton and Sam Davey- this has gone to ruling RE: sheets exchanged at games required. The issue has gone to Devon County.
8. Emergency Transfers the League has had to deal with eight emergency transfer requess,t 4 have been agreed and 5 turned down, one pending. Clubs to be informed that they need to allow up to seven days for Emergency Transfer requests to be considered. Also any emergency transfers agreed will require all outstanding monies and kits to be returned prior to transfer agreed. Emergency transfer MUST come through the Secretary of the Club and not parents. Parental evidence can be provided through the Secretary but should not be sent direct by the parent.
9. De - registration of players. Devon FA are quite clear that the de registration of players is only applicable in a transfer window when there is clear evidence that a player is over a period of time inactive**.** Therefore a player that has played regularly and then decides not to play because he wants to leave and then is unavailable for a few weeks at his own request is not classed as inactive as he/ she has instigated this themselves. DCFA have said this has always been the rule and the League has to sanction this. Obviously outside the transfer window this is not the case.
10. Ocean – complaining about being unable to get login. Dealt with by SC and he will comment if he wishes to.
11. Changing rooms left in a mess following the U18 fixture Central Park Rangers v Tavistock 4th November 2018.
12. Number of substitutes to be used in various aspects of the game.
13. Half Time – how many minutes to allocate to this, query raised by Ivybridge. Information states in the handbook it is down to the individual referee, no minimum time but a maximum of 15 minutes.
14. ELM U16 Leander Girls
15. Tavistock RE: ineligible player
16. Entering 21 day cancellations onto the system
17. Newsletter to referees

**3.         Selected Correspondence** - Received by the General Secretary since League Management Meeting on 10th September 2018

**General Secretary Report:**

1. Covered in **Matters Arising**

**4          Treasurer’s Report**

4.1 As at 5th November 2018

2nd Reserve account 961 (Social Fund) £5,601.67
Cambridge and Counties £22,415.71
Cash £155.45
General Account £32,445.01
Secure trust (was Saga) £30,527.67

**Total bank £91,145.51**

**5. 1        Registration Secretary’s Report U11’s-U18’s**

**11-18 Registrations**

**3499** (+113 ) Total Registered Players to Date at 11-18's breakdown below. (5032 registered to league in all age groups)

u11 x 519 (+18)

u12 x 591 (+13)

u13 x 708 (+15)

u14 x 443 (-5)

u15 x 380 (+5)

u16 x 429 (0)

u18 x 372 (+10)

**19 x Players with cancelled registrations** folded teams and didn't play any games

**32** (+4) **Teams on Maximum Capping Limit**

**25 Players owing Kit** - Registrations in Hold if submitted to league? (down 4)

FINES:

**Rule 21A - The club must report the result of each competition (fixture) via full-time within 48 hrs in the prescribed manner.**

**6th October**

Granby Youth u11's

**13th October**

Plymstock Utd u15's Yth

**20th October**

Elburton Villa u12's

**27th October**

Granby Youth u11's

Love Town u14's

**TRANSFERS (Transfer window has now closed) Special Transfers x 7**

Emile Archer  - Plymstock Utd Youth u14 to Keyham Kolts u14's

Scott Proctor - Morley Rangers u13 to Morley Rangers u12's

Charlie Castlehouse - Plymouth Rangers u14's to Plymstock Utd Colts u14's

Finley Jackson - AFC Plympton u12's to Map Kings u12's

Ryan Vanstone - Southgate Colts u10's to Lydford Foxes u11's (was not detached)

James Greenly - Elburton Villa u18's to Central Park Rangers

Harry Cavagnagh - Railway Beacon u13's to Goals u13's

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**ID CARDS -**Please ensure these are renewed and/or requested to DCFA as the season progresses

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**WHOLE GAME and FULLTIME**

1. Few teams were put into wrong cups and divisions amendments ongoing liaising with County and the FA

2. Please ensure Postponed games are text in P-P as a result on SMS text if not done by League Fixture Secretaries already.

3. 8 x Full-time Access resets carried out!

**7.         Registration, U/18 Fixtures & Referees Appointment Secretary’s Report**

7.1 Granby needs a letter, sent 6th October and 27th October.

7.2 When the 21 day cancellation comes in, go on FT and postpone. Noted that when it comes in, it’s reasonably practical.

7.3Full Time resets.

7.4 Only 7 transfers allowed, MR is being bombarded by parents because they think it’s a better result. Rule on transfers is to deactivate if non active and the league must sanction it. MR wants backing on the rule as parents are coming forward with safeguarding issues. Mark Davis has emailed regarding stopping football, should they be allowed to transfer and players should be allowed to be released, should the league stay out. Does DJM have a right to intervene and block transfers and deactivation? The transfer window is 15th, with one transfer per 28 days.

7.5 Can only approve with a spreadsheet with all teams for score transfer, this is too much work and the option shouldn’t have been removed.

7.6 Mentioned to MR about team sheets, cups in half term week shouldn’t have cups. Revise dates before half term and February half term.

**8.** **Mini Soccer & Girls’ Registration Secretary’s Report**

8.1 36 players registered. Requests to deregister, not knowing where mini soccer games
aren’t played. U11s should go in via Shane and MR will chase this as the clubs are suffering. Shane will cease management of the u11s by the end of the year and AB will take over.
All fines have gone in.

**9. Fixture Secretary’s Report**

9.1 Ajax game to be moved to 12.30.

9.2 An issue on 30th October with Lakeside u15s where the school board game has been cancelled.

9.3 Some venues are currently doubled up, there are too many at Marjons. This issue will be discussed with Shane.

**10.         Girls Fixture Secretary Report**

10.1 Saltash u14 girl non-fulfilment cup fixture, Saltash fined and withdrawn from the cup.
YMCA u10 girl’s non-fulfilment of fixture, YMCA fined.
Elm asked for break to recruit new players, with only 6 weeks of fixture up until Christmas and two of those weeks Elm don’t have a fixture the league feel Elm should continue playing.
Plymouth Phoenix asked about keys for Manadon, they can now collect off the league Chairman.

10.2 Fines have all gone in and been sent

10.3 YMCA v Phoenix u10s issue where YMCA couldn’t raise a team in time. A fine to be decided and game to be brought forward.

10.4 Plymouth Parkway Youth girls now have 7 teams in each league (previously 8), 6 games have been lost with no complaints from the team, BM querying whether they should be asked to withdraw and play in the Atlantic League instead but the club are happy to continue playing and see the season out.

10.5 The keys for Manadon are not working and gates are not opening.

10.6 Elm Utd have said if they cannot suspend fixtures the game will have to be withdrawn as they don’t want the u16s to travel to Bodmin to be beaten. They’ve played every fixture and lost every game so far, have requested more time to find new players. MR agrees they need the time and the team will be allowed a fortnight to arrange this, but a fine will still be put forward for the game lost against Bodmin.

**11.       Mini Soccer Coordinator’s Report (Under 9s & 10s)**

11.1 No report

 **12.       Referee Appointments Secretary’s Report**

12.1 All referees have responded.

12.2 Some matches are not covered for the week.

12.4 There will be a referee course at Plympton Academy.

12.5 Roger Cole returned forms with 4 of them, 1 has an email that can’t be read, BR will contact the other 3 for games.

12.6 New applicants did a supervised fixture which went well.

12.7 BR has made a list of matches with no officials in yr 119, add u10s off 102. 111 non competitive. Girls, u12s and occasional u16s.

12.8 BR is trying to cover as many games as he can with pitches varied.

12.9 30 queries made, AB to kick off changes. Haye road had a change at 10.30 and 12.30. Some one off games eg. Saltash 12.30 to 11.

12.10 106 more games refereed and more teams in the league.

**13.       Referees Support Officer Report**

13.1Nothing to Report.

**14. Development and Charter Standard Report**

14.1 No report

**15.     Youth League Welfare Officer’s Report**

15.1No report

**16.       League Respect Report**

16.1 No report

**17.       Sponsorship Liaison Officer Report**

17.1 No report

**18.       A.O.B.**

18.1 Confirmation that half time should be no longer than 15 minutes and there is no minimum time in the hand book.

18.2 A referee was marked 0, contact was made regarding this and 2 reports filed for last month.

18.3 BM very happy with Cornwall report feedback.

18.4 SC raised issues with the league website being dated and not updated regularly, some documents as old as 2015. Both MR and SC stated that they are happy to take over updating this if CF will not, agreed SC will be given the login.

18.5 BR a complaint was made from Tavistock which is being dealt with regarding the condition some changing rooms were left in, photographs have been sent and the situation isn’t as bad as made out. MR will get Tavistock to close the issue.

18.6 BM raised that a form was incorrect; it was passed on to SC to be changed.

18.7 BM gave an update on the conditions of the pitch at Plympton St Mary’s; it is still not in a condition to be played on. The council have been contacted but there has been no effort made to deal with this.

18.8 Devon FA, Efford Community have gone to Drake but no name change has been made.

18.9 MR clarified how many subs are allowed for 7v7 (7), 9v9 (5) 11v11 (5).

18.10 MR queried BR on referees stopping players for wearing the wrong glasses. Some referees have been accused of changing the rules, a newsletter will be sent out.

18.11 MR reported that the technical area is improving, the rules still need to be tweaked but overall there is good feedback.

18.12 DK reported the pitch at Saltash is not marked.

18.13 DK reported on the late return of cups, some were not returned correctly and more expensive cups were left outside houses or brought back at inconvenient times. The league will find out who brought them back on time and who didn’t follow the correct procedures.

18.14 Some clubs are leaving it until the last minute to verify managers with CRC renewals and it takes 60 days to come through, causing a lot of inconvenience.

There being no other business the meeting closed at 9.31pm

**Date of next P and B Meeting Monday 3rd December 2018 starting at 7.30 pm.**