**ADRENALIN   
DEVON JUNIOR & MINOR LEAGUE  
Policy and Business Meeting  
held on Monday 4th February 2019  
at the B T Club, Plymouth**

**www.djmleague.co.uk**

**Opening Remarks:**

The chairman welcomed everyone to the meeting and thanked those that have had a busy month.

He congratulated Larry Reed on winning the Administrator of the Year Award at the recent Sports Award evening. To Lee Swabey for winning the Official of the Year Award, Ryan Atkin, ex DJM referee for, for winning the Good Sport Fair Play and Respect Award. To Genny Turner for being a Finalist in the Administration Category and Matt Taylor of Plymouth Kolts for being a Finalist in the Sport Teachers Category.

**Apologies:** Steve Avery, Kevin Roberts, Jenny Oke ( Minute Secretary )

In the absence of the Minute Secretary the Minutes to be undertaken by General Secretary. Concern expressed that minutes were being circulated late and although no one can help illness this was causing some difficulties. General Secretary is to send out minutes of this meeting middle of the week and the P and B minutes of the December meeting. Also liaise with Minute Secretary to ensure all Minutes were sent to Brian Rimes who holds the League records.

1**.         Minutes of Last Meeting**

1.1       The minutes, subject to some grammatical and numerical numbering issues identified were approved as a true and accurate record of the P and B meeting held on Monday 3rd December 2018, see Matters Arising.

**2.         Matters Arising**

2.1 League had tried to make contact with Swift re mini soccer and were awaiting a reply

2.2 Barne Barton U11s thanked the League for suspending fixtures whilst they tried to attract more players and were pleased to report that they had signed some players and were hoping to complete their fixtures

2.3 Adrenalin – Des O Leary informed the committee that Adrenalin were paying their sponsorship money to the League monthly and the first two payments have now been received

2.4 It had been proven that Ewan Ascott played for Tavistock Under 13s whilst a registered player with Horrabridge on Saturday 3rd November 2018 and Club to be charged as per rule.

2.5 General Secretary had met with some committee members from Plymouth Marjon FC to discuss the pitch allocation issues. Club has changed its structure and now has a Fixtures Secretary who is overseeing allocation of their pitches and the problem seems now to have been rectified

2.6 Power Play experiment. League agreed that they wished to pilot the Power Play initiative in one of the mini soccer leagues ( not Cup ) and General Secretary and Mini Soccer Co – ordinator to put proposal together and liaise with teams in a League to pilot this initiative.

2.7. Dave Keast to liaise with Devon County FA to ensure Ivybridge had completed any outstanding actions re their Charter Standard status as deadline for completion has now been passed and confirmation required. Depending on response will determine future action that could include Club suspension..

**3.0 Selected Correspondence and General Secretary Report** - Received by the General Secretary since League Management Meeting on 3rd December 2019 and actions taken / ongoing

3.1 A few queries had been raised about goal sizes at some private pitch locations and it was agreed the League would check sizes of goals to ensure appropriate for age range games were being allocated too.

3.2 A report was received from SB Frankfort about U13 Hermes game v YMCA All Saints on the 2nd February 2019 stating the reasons why the team felt the pitch was unplayable and why the game was not plated. It was agreed further information was required from referee and YMCA All Saints before this could be reviewed and information to be requested prior to the LMC meeting on the 11th February 2019. Discussion to take place after meeting.

3.3 Discussion took place following a decision made not to allow a Under 10 game to be played at Tavistock 3G pitch following concerns expressed about the equipment available and way pitch was to be marked. Guidance was sought from the FA re appropriate minimum standards relating to marking and equipment and this still left some unanswered questions that was down to League interpretation. Agreement reached amongst the Committee for the minimum standards required and this would be sent out to Clubs by the League Secretary within the next 48 hours.

3.4 An allegation of racism in a game between Activate and Drake in an Under 12 game on Saturday 12th January 2019. Incident investigated and referred on to Devon FA to review.

3.5 Under 14 Girls Game between Ivybridge and YMCA All Saint that was scheduled for Saturday 19th January 2019 was cancelled following a protest made to the League due to girls being unavailable to play due to playing for another team outside the League in the Futsal tournament that Devon FA requested League to support. It was agreed this was a difficult decision to make by the Protest Panel and Ivybridge had lodged an appeal about the decision to cancel. Devon FA advised that as they were the third party this was not possible. The General Secretary to relay this decision to Ivybridge.

The fixture will be rearranged.

3.6 League had received various correspondence reference an alleged illegal approach involving the transfer of a player from Kelliwik to Ocean City at Under 10 level. The issue led to review of Transfer Rule ( see 3.7 ) and due to the complexity of the situation and the failure to resolve as a League this has been referred to Devon FA to investigate and action.

3.7 Transfer Guidelines – Following a query raised in a the above illegal approach investigation it had come to light that the League had not been interpreting the 7 day notice of approach rule correctly. In short instead of Monday to Monday as an example if an approach came in on a Monday then the player can not be spoken to until Tuesday week unless a waiver was agreed. MR had conveyed this and the format for activating a waiver on the system in General Newsletter 12.

3.8 It had come to the attention of the League Secretary that a team had requested picture evidence re a private pitch that had been called out. It was agreed that this was not acceptable and teams with private pitches are solely responsible for whether their pitch is in or out of bounds.

3.9 U7 and U8 League – 16 teams in each development league and fixtures now complete. Query raised re format and whether it met guidelines and League Secretary read statement from Devon FA confirming that it did. Registration Secretary highlighted the new online guidelines that may contradict advice given. League Secretary to investigate further. Concern expressed at social media comments seen re scores being shown and the Full Time site showing a League table. General Secretary asked to review and also send out another reminder about social media. Barry Metters asked that Secretaries be copied in to all correspondence relating to the U7 and U8 Leagues as this was the way communication should be conveyed between League and Clubs.

3.10 Devon FA had informed the League that the recently advertised Twyford Spartans Summer tournament that was sent out with the newsletter was currently unaffiliated and General Secretary said he would contact Clubs and let them know.

3.11 New website address – [www.djmleague.co.uk](http://www.djmleague.co.uk) Site to be formally launched at the LMC meeting on Monday 11th February 2019.

3.12 The League had been contacted by two of the four teams in the semi finals of the Under 16 Girls Cup to say Argyle had arranged Excellence Games on the same day as the intended League Cup Final. Further investigation shows all four teams in the semi finals would be affected. Plymouth Argyle have also made contact. This issue was going to the Events and Cup committee for consideration

3.13 Sheepstor Division – General Secretary informed the League that two teams were unable to be entered into the Sheepstor League that had caused a delay in fixtures in this Division. General Secretary informed the meeting that this had been rectified that morning thanks to the support provided by Dan Eustace at Devon FA and Shane Connolly confirmed fixtures now done. General Secretary asked Bernard Leach in his capacity as Chair of Devon FA to thank Dan for his support in this matter.

3.14 Issue discussed about a Cup game played on 3G pitch where there was no time to play extra time and penalties after the game finished 0-0. It was agreed home clubs had the responsibility to ensure bookings reflected need for extra time and penalties to be afforded to Cup games or agreement with opponents for time of game in normal time to be reduced. Committee felt this was an issue for Clubs with 3G pitches as they are aware of Cup rules and time required to get a game completed.

3.15 The weather and snow had impacted on fixtures week of 2nd and 3rd February 2019. Clearly some teams, especially those in Cornwall requested cancellations due to difficulty of travel. It was agreed that in circumstances relating to weather common sense needed to be given to issues and blanket decisions on games being played or not should not be made unless clearly exceptional circumstances like the heavy winds of last year. General Secretary informed the Committee that in all cases od the week above teams had used common sense and games were cancelled based on mutual understanding between teams playing Cornish teams that had suffered from the heavy snow.

3.16 General Secretary informed the Committee that the past two months had probably been the most demanding since becoming Secretary with many issues all seeming to come at once. He was aware of some outstanding actions around a couple of ineligible player cases and points to be taken away from a team due to a suspension issues at beginning of Season and these to be actioned within next week.

3.17 General Secretary said that due to the volume of correspondence received (sometimes up to 70 e mails a day) that listing all correspondence is not practical and that he would select the correspondence that he thought was most applicable. However is teams or League Officers felt something had been missed would be included in the following P and B minutes

3.18 Report of an alleged illegal approach made by Morley against a SB Frankfort Manager. Information sent to Devon County FA and being reviewed.

**4          Treasurer’s Report**

4.1 As at 3rd December 2018

2nd Reserve account 961 (Social Fund) £5,604.49  
Cambridge and Counties £22,841.61  
Cash £118.13  
General Account £22334.67  
Secure trust (was Saga) £30,718.79

**Total bank £ 81,617.69**

4.3 Invoices outstanding from previous meeting had been paid but some Clubs were very slow in payment. It was agreed Clubs needed to comply with rules and fines should be doubled as per League rule and then teams suspended as this situation was unacceptable and causing needless additional work.

4.4 Girls Fixture Secretary queried whether some fines had been sent and this was to be checked out. Des to send out all fines as he is the central point and League Officers to ensure Des is communicated all fines needing to be sent.

4.6 Des O Leary informed the League that a few extra main trophies needed ordering as there were additional Leagues this year and this was agreed by the Committee.

4.7 It was noted that our Bank Balance was healthy and whether we needed to review whether some should be spent on developing the League. General Secretary felt that the League needed to develop a Business Plan that showed the aspirations of the League moving forward that Clubs could feel a part of. This was considered to be a good way forward and a time to be set aside outside of P and B meetings to review how this was to be progressed. It was noted that the League still had aspirations to potentially look at developing the Manadon site that is currently leased to the League and is the case the reserves the League has would be needed to progress. General Secretary asked to look at the latest asset transfer proposals of Plymouth City Council.

**5. 1        Registration Secretary’s Report U11’s-U18’s**

**11-18 Registrations**

**3524** (+25 ) Total Registered Players to Date at 11-18's breakdown below. (5083 registered to league in all age groups increase on last year)

u11 x 523 (+4)

u12 x 601 (+10)

u13 x 711 (+3)

u14 x 445 (+2)

u15 x 380 (0)

u16 x 429 (0)

u18 x 377 (+5)

**12 x Players with cancelled registrations** Inactive and/or Signed professional contracts

**33** (+1) **Teams on Maximum Capping Limit**

**25 Players owing Kit** (no change) - Registrations on Hold if submitted to league?

**FINES:**

**Rule 21A - The club must report the result of each competition (fixture) via full-time within 48 hrs in the prescribed manner.**

**24th November**

Activate Youth u11's

Callington u11's

Callington u13's

**TRANSFERS (Transfer window has now closed) Special Transfers x 2**

HARVEY MARTINDALE -  SALTASH UTD U13 TO AFC PLYMPTON U13'S - 14/11/2018

EWAN ASCOT - HORRABRIDGE  U12'S TO TAVISTOCK CFC U12'S  -  22/11/2018

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**ID CARDS -**Please ensure these are renewed and/or requested to DCFA as the season progresses, County sent an updated list to Steve Conteh which was distributed to relevant clubs with the request of any issues too contact Devon County FA, some clubs came back to him with proof of sending to The FA, Mark Rowles  to Communicate on behalf of the League about The FA not processing and  issuing cards which have been sent to them, and flagged up as not completed.

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**WHOLE GAME and FULLTIME**

1.  Please ensure Postponed games are text in P-P as a result on SMS text if not done by League Fixture Secretaries already.

2.  3 x Full-time Access resets carried out!, and 4 new logins requested for new admins

**7.         Registration, U/18 Fixtures & Referees Appointment Secretary’s Report**

Steve gave his apologies for the meeting and General Secretary had not received any report but noted all games being played and League running a lot smoother than last year. Newsletter had stated withdrawal of Signal Box from the Cambridge League.

**8.** **Girls’ Registration Secretary’s Report**

8.1 Issue raised reference formation of Leagues for next year as he is being informed that many Under 12 teams have indicated their desire to play 9 v 9 at Under 13 level. Barry felt that Clubs needed to be consulted but because he had teams involved this may be done better by another Executive Officer. Agreed General Secretary to liaise with Barry on this issue. Noted that if this came about pitch allocation may become a real problem

8.2 Devon FA keen to see the DJM League run an Under 18 League next year and at least four teams from outside area keen to join with possibly three teams from existing DJM League Under 16 League also potentially interested. Noted issues this has caused with referees in particular in the past but potential needed to be pursued

8.3 Barry also mentioned the possibility of Girls football maybe moving to a Sunday as in terms of progression into adult girls football this was all currently run on a Sunday. General Secretary and Registration Secretary said when they were at National Conference some Leagues now run on both a Saturday and Sunday. Needed further discussion at a future meeting and teams to be sounded out about this.

**9. Fixture Secretary’s Report**

9.1 Anita acknowledged the request to change fixtures in late February for re arranged Cup matches was far from ideal but felt it was necessary and acknowledged Brian support in this matter. Also requested games to be played in first week of March. General Secretary informed Committee that this went against League Rules and an EGM was needed to request Clubs to change, amend the rule. General Secretary requested to send notice of an EGM prior to the LMC meeting on the 11th February 2019.

9.2 Fixture Secretary would be unavailable from the 2nd – 21st March 2019 and the League needed to agree prior to the LMC meeting on the 11th February what the arrangements would be to cover this period.

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**10.         Girls Fixture Secretary Report**

10.1 Plymouth Parkway u12 girls youth – to be charged for non-fulfilment  of fixture on 24th November – 1st offence – they say they were unaware of the fixture but it was on fulltime even though it wasn’t on Brian’s referee sheet – teams and Brian were emailed on 6th November with the new fixture.

10.2 Ocean U12 Girls; due to AFC Plympton having a 21 day postponement on 24th November the following fixture changes will apply:

24/11/18  
AFC Plympton vs Signal Box postponed

New Fixture  
Plymouth Parkway Youth vs Signal Box – Tothill 11.15 (this is their 3rd fixture)

Full Time updated.

10.3 Clubs still not telling BM that games are postponed due to weather.

10.4 Bodmin u14 and u16 girls – school forms received to postpone this Saturday’s fixtures – will amend on fulltime in due course.

**11.       Mini Soccer Coordinator’s Report (Under 9s & 10s)**

11.1 Cup Draws for U9, U10 and U11s that was shown online via our facebook page had received over 1800 hits within 24 hours of it being broadcast and clearly was popular with players, clubs and spectators alike. Noted next round of draw for U9 and U10 was to be streamed online on Thursday 21st February from 6.30pm and the venue again would be the Four Greens Community Trust.

11.2 Shane was concerned by the number of Managers that were contacting him directly rather than going through their Secretaries and requested that a reminder be sent to Clubs about process of going through Secretary

11.3 Cup games have been re -arranged that were cancelled last weekend.

**12. Registration Secretary Report Mini Soccer and Girls**

12.1 Pleased clarification had been provided re transfer system but reflected on issue raised by Larry Reed re the interpretation of the 48 hour rule. General Secretary to provide clarification.

12.2 Other than issues already highlighted re transfers was pleased with the state of affairs in terms of his role at present.

**12.       Referee Appointments Secretary’s Report**

* + 1. Fixtures – I have completed all the appointments for February, all referees have responded, number of matches still not covered for the whole of February , once again over 20 plus officials not available over those coming weeks.
    2. Although there has been a Referees Course held at Tavistock in conjunction with Plymouth Argyle in late November, at least 6 have not responded, the others are either managers or players who most weeks are not available for League appointments. I also had another two who contacted me from I believe a Cornwall course, but they are not available due to being a manager and player at Torpoint Athletic.
    3. Match not played u13 Hermes YMCA All Saints v SB Frankfort, Referee declared pitch playable, SB Frankfort refused to play. Correspondence received from Referee and a senior official in advisory role.
    4. Brian felt that in future years the formation of the second phase of leagues for mini soccer after Christmas needed to be done prior to the existing December 31st deadline and he agreed to review this and come up with a potential ruling to be proposed for next year AGM.

**14.       Referees Support Officer Report**

14.1 Just wanted to re iterate the FA position re the playing of games and that the referee is the person the FA see as having responsibility for the state of a pitch and whether it is playable or not

**15. Development and Charter Standard Report**

15.1 Chris French had forwarded an e mail to the General Secretary indicating his decision to resign from his post. General Secretary is to meet with Chris on Tuesday 5th February 2019 to discuss and will report back to committee and League Management Committee.

**15.     Youth League Welfare Officer’s Report**

15.1Welfare issues currently being reviewed all included within General Secretary correspondence and report

**16.       Sponsorship Liaison Officer Report**

17.1 Regular meeting scheduled with Adrenalin on Tuesday 5th February 2019 but the sponsorship deal was going really well and many teams were accessing the sponsors services.

**18.       A.O.B.**

18.1 Bernard Leach noted the number of transfers that were being dealt with by Steve and Lewis and the workload this was causing. It was agreed that the new transfer rule had made a difference to League team retention but the full impact could not be completely reviewed until end of Season. Feeling that the Rule may need further clarification and amending.

18.2 In terms of rules it was agreed that a Rules Working Group would be convened to review all rules and propose amendments for the League Annual General Meeting. Meeting needed to be convened in the next month.

18.3 General Secretary again expressed concern about the workload of officers and the need to review how the League operated and the need to consider succession planning. At present meetings are dominated by dealing with individual issues and time not given to strategic planning. Felt there was a need to sort an away day type session for League to review this and start the business planning process and this was agreed to be progressed.

18.4 General Secretary said that the increased workload was also down to the impact of social media as now issues can be placed on social forums and everyone is aware and has an opinion. This was not a criticism just an observation and the League needed to embrace this and find ways to adapt working practices to meet the new challenges this provides all Leagues.

18.5 Dave Keast and the Event and Cups committee to meet again to finalise Cup arrangements to include finalising Under 18 Cup Final details and pitch requirements.

19.5 Manadon Playing Fields has problems with drainage. New doors will be fitted on 25/26 February to changing rooms. Teams need to contact Barry and Des re keys.

There being no other business the meeting closed at 9.30pm

**Date of next P and B Meeting Monday 4th March 2019 starting at 7.30 pm.**